

How To Set Headings For Table Of Contents In Word On Mac



#### Contents

The field is { TOC \o "1-3" \h \z \u } in Word 2010. — This is with the default hyperlink \h switch! Note colors of the words "heading" and "these" in Table of Contents!

Heading 1 Style. This is my heading with some coloring added to it as direct formatting.

Heading 1 Style. This is the heading and these three words have direct color added. This word is underlined.

HEADING 2 STYLE – FORMATTED AS ALL CAPS AS PART OF STYLE DEFINITION EXCEPT ALL CAPS IS TYPED IN UPPER CASE. NOTE THE WORD "DEFINITION" WITH TWO UPPERCASE LETTERS IN MIDDLE OF WORD.

HEADING 2 STYLE WITH NO UPPERCASE DIRECT (OR TYPED) FORMATTING – JUST THE STYLE DEFINITION.

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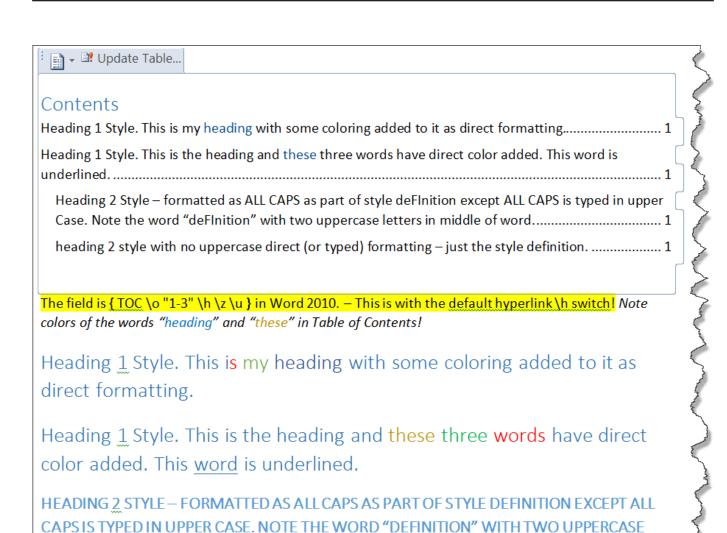
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LETTERS IN MIDDLE OF WORD.

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